



Health Professionals' Services Program Program Guidelines

Title: Community Recovery Support Attendance

Pages: 1

Date: 1/25/2022; 5/19/2015

Guideline:

- 1 Licensees may be required to attend community recovery support meetings, and in some cases, may
- 2 also be required to submit documentation of attendance at these meetings. Community recovery
- 3 support meetings may also be referred to as self-help meetings and may include AA, NA, SMART
- 4 Recovery, Refuge Recovery, and Celebrate Recovery. Community recovery support may include in-
- 5 person and online participation.

- 6 If documentation of attendance is required, this will be noted in the Addendum to the Monitoring
- 7 Agreement, along with the frequency of meetings required and the frequency at which documentation
- 8 must be submitted to their agreement monitor. Licensee may use any form to record attendance as long
- 9 as meeting date, meeting location, and the initials or signature of the leader are clearly visible. Licensees
- 10 attending online meetings can print documentation of attendance from the meeting site.

- 11 Licensees will be compliant when they meet an average of 90% of the month's requirements. Example:
- 12 A licensee with a three meeting per week requirement will need to attend 11 of 12 (91.67%) of meetings
- 13 in a four-week month to remain compliant.

- 14 Failure to submit a minimum of 90% of the required attendance documentation will result in a warning
- 15 letter on the first occurrence and a non-compliance report to the licensee's board on the second and
- 16 subsequent occurrence during a rolling six-month period.